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Information about publishing in the journal including basic ethical rules of publishing and review process are given in instructions for authors and in the checklist of the manuscript submitted for publication. Basic rules of the functioning of the editorial board, reviewers as well as authors are stated below.

Members of the Editorial Board are recognized experts in the field of clinical biochemistry. **Editor in Chief** is responsible for final decision which manuscripts are to be published. His/her decision is based on the opinion of the Editorial Board and reviewers and aim and scope of the journal with respect to potential readership of the journal. While deciding he/she acts equally to all authors and their manuscripts. Information about manuscripts is treated confidentially and is allowed to use it only as necessary for the evaluation of each manuscript and its publication. The Editorial Board acts autonomously and is not influenced by any commercial interests.

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When preparing the manuscript, **the author** (in case of more authors guaranteed by the corresponding author) sticks to current legal rules. The author is responsible that in research where patients or healthy persons were included **all ethical standards according the latest version of the Declaration of Helsinki** (World Medical Association, <https://www.wma.net/>) **were respected** and that in the manuscript, there are no signs which would enable to identify patients. All research studies must be approved by the ethical committee and informed consent must be obtained from all subjects.

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Publications in the journal *Klinická biochemie a metabolismus* are not remunerated and are not charged. Further information about the journal can be found on the webpage of the Czech Society of Clinical Biochemistry – *Klinická biochemie a metabolismus* is its official journal.

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